

Information on the processing of personal data in the recruitment process. Please include the following statement regarding the protection of personal data with the following content:

### **Declaration on the protection of personal data**

I declare that I have been informed that:

1. The administrator of personal data processed as part of the recruitment process is the Institute of Polish Language, Polish Academy of Sciences, with registered office at: aleja Mickiewicza 31, 31-120 Kraków.
2. In matters related to the processing of personal data, you can contact the Data Protection Officer at the following address: e-mail: [ioda@ijp.pan.pl](mailto:ioda@ijp.pan.pl)
3. Personal data will be processed for the purpose of conducting recruitment process for the position of Post-Doctoral Researcher in the Department of Methodology at the Institute of Polish Language, Polish Academy of Sciences in Kraków, and in the case of job acceptance – for the purpose of executing the employment contract, based on Article 6 (1b) GDPR.
4. The duration of personal data processing depends on the purpose for which the data is being processed. The period during which personal data will be stored is determined based on the following criteria:
  - legal provisions that oblige the Administrator to store data for a specified period of time;
  - the period necessary to defend the interests of the Data Administrator.
5. You have the right to access your data and the right to rectify it, limit the processing, as well as the right to data transfer, the right to raise objections, and in the case of consent to the processing of data, the right to withdraw your consent at any time without it affecting the lawfulness of the processing, which was performed on the basis of consent before its withdrawal. You have the right to request the deletion of your personal data if you withdraw your consent to the processing of data if there is no other legal ground for processing your personal data.
6. Your personal data may be given to:
  - entities that process them at the request of the Data Administrator, and
  - bodies or public entities entitled to obtain data on the basis of applicable law, e.g. courts, law enforcement authorities or state institutions, as they make a request on an appropriate legal basis.
7. The data subject has the right to file a complaint to the President of the Office for Personal Data Protection for unlawful processing of their personal data. This authority will be competent to deal with the complaint, however, the right to file a complaint concerns only the lawfulness of the processing of personal data, not the course of the recruitment process.
8. Providing data contained in recruitment documents is not mandatory, however, it is a condition necessary to fulfill when applying for job positions in the Institute of Polish Language of Polish Academy of Sciences.
9. Your data will not be transferred to a third country or any international organization.
10. Data of persons participating in the recruitment process will not be profiled.

.....  
Signature of the job candidate